

CAXTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 10 March 2016 at 7.45 pm

Present: Councillors: K Howard (Chairman), E Blair, H Barbour, R Millard, J Molloy and L Post.

In attendance: 4 members of the public including Mr Martin Page (Barford & Co (Chartered Surveyors and Planning Consultants) and Mrs C Newton (Minutes Secretary, LGS Services)

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies were received from Cllr Bushby (out of parish).

1.2 To receive declarations of interests from councillors on items on the agenda

Cllr Barbour declared an interest in item 7.1 as Village Hall Treasurer.

Cllr Millard declared a pecuniary interest in item 3.3 as the landowner of Firs Farm.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

Comments & observations from members of the public and reports from District & County Councillors

None.

2. To approve the minutes of the previous meeting on 14 January

RESOLVED that the minutes of the meeting on 14 January be approved and signed by the Chairman. (Prop JM, 2nd LP, unanimous)

3. Matters arising from the minutes

3.1 (3.1) Speed limit between Caxton and Great Gransden

RESOLVED given Cllr Blair's report that PC Crosby, the Police representative to the Minor Highways Scheme, had recommended more pronounced chevron signs, but would not oppose a 40 mph buffer zone 200m up from the bend. Funds from the next Minor Improvement Scheme round in November would not be received until 2017, that the Clerk should contact CCC Highways to take this forward and lobby earlier for the above improvements, to incorporate also an extension of the buffer zone from the roundabout. (Prop EB, 2nd HB, unanimous)

Other

3.2 (3.3) Posts for the bridleways

RESOLVED to note that 15 posts and waymarkers have been requested.

3.3 (7.2) Barford and Co, Firs Farm

Cllr Millard, having previously declared an interest, left the room at 7.53 pm.

On a proposition by the Chairman, the meeting was suspended to enable Mr Martin Page of Barford and Co to provide an update on their proposals and discussions on 9 March with the Planning Officer and to enable the public an opportunity to ask questions and comment on the proposals.

RESOLVED that the Parish Council was in principle in favour of the application subject to the following conditions:

- Assurances from SCDC that it will not in any way redefine the village envelope or set a precedent for other developments.
- The application must comply with any LDP policies relating to affordable housing.

- The Parish Council would like to see energy efficiency as part of the contracts for the plots and other aspects of design limitations. (Prop KH, 2nd EB, unanimous)

Cllr Post left the meeting briefly at 8.15 pm and returned at 8.17 pm.

Cllr Millard re-joined the meeting at 8.17 pm.

The remaining members of the public left the meeting.

4. Local matters and members' items for info only unless stated

4.1 Report on Local Liaison Forum meeting on 7 March

RESOLVED to receive the Chairman's report on the Local Liaison Forum Framework and Terms of Reference including membership and areas of interest.

RESOLVED that Cllr Blair should circulate the Police report.

4.2 Brockholt Play Area fencing

RESOLVED as the fencing is deteriorating to obtain 6 posts and 8 rails and arrange for volunteers to carry out the repairs. (Prop KH, 2nd HB, unanimous)

4.3 Caxton Oil Club – report and arrangements for receipt of proceeds

RESOLVED to note that Agricole gives £5 back for orders over 1000 litres and that £150 was received back this year. Cllrs Howard and Blair will meet Jeremy Cole to receive the proceeds. Details will be included on the website.

4.4 Proposal for Internet Hub at Village Hall

RESOLVED in response to Cllr Blair's proposal that the Oil Club proceeds be put towards a Hub in the Village Hall to support communications that Cllr Blair should investigate the costs and obtain quotations for the next meeting, and also ask Agricole whether they would agree to 1-3 years. This is to be an agenda item for the next meeting. (Prop EB, 2nd JM, unanimous)

5. Planning and Tree Works

5.1 Applications received since the last meeting

5.1.1 S/0181/16/LB – Manor Farmhouse, 53 Ermine Street – Listed building extension

RESOLVED to recommend approval. (Prop KH, 2nd EB, unanimous)

5.1.2 S/3168/15/FL – Petice, St Peter's Street – extension to the front of the dwelling after demolition of separate utility room – to note response made between meetings

The Parish Council had no objections as the proposed development was no more overlooking than the existing conservatory.

5.1.3 S/0076/16/FL – Larskfield, St Peter's Street – Single storey side/rear extension between existing house and garage structures – to note response made between meetings

RESOLVED to recommend approval of the application as it fills in between the house and the garage and does not overlook the neighbours, and does not affect the street scene.

5.2 SCDC notifications - to note any received

5.2.1 S/2646/15/FL – The Depot, Royston Road – Change of use from Class B8 (Storage and distribution) to Class D2 (soft play) – Permission granted.

5.2.2 S/2831/15/AD – The Depot, Royston Road – Advert – Permission granted.

5.2.3 S/2916/15/FL – 3 Ermine Street – Erect single wooden garage – Permission granted.

5.2.4 S/1504/13/FL – Ermine Street – Residential development (8 affordable dwellings and 2 market dwellings) – Permission granted.

5.2.5 S/2865/15/FL – The Chaf Barn, St Peter's Street – Garage conversion – Permission granted.

5.2.6 S/3066/15/FL – 176 Ermine Street – Single storey replacement extension to back of existing property – Permission granted.

5.3 Tree works applications – to consider any received

None.

6. Finance and procedure

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.

RESOLVED that the payments as listed be approved for payment. (Prop LP, 2nd EB, unanimous)

CGM (Grass cutting)	£222.00
CCC (Street lights)	£130.43
LGS Services (Admin support)	£585.58
LGS Services (Admin support)	£501.05
Salary	£22.37
Salary	£111.65
HMRC (PAYE/NIC)	£89.60

Credits including bank interest, and an adjustment to cheque no 78 for £3.24, were noted.

6.2 To consider any quotes for urgent works required because of risk

None.

6.3 Employers and the New National Living Wage (Confidential)

RESOLVED to note the new requirements and that the Parish Council will comply.

7. To consider matters arising out of correspondence received including

7.1 Village Hall Committee – village hall refurbishment request for support

Cllr Barbour, having previously declared an interest, left the meeting at 8.36 pm.

RESOLVED to note that the Diocese of Ely had confirmed that no new lease was required and no costs were incurred and that the constitution could be updated as proposed by the Village Hall Committee.

RESOLVED in response to the Village Hall Committee's correspondence and request for financial support, given that the Village Hall was the main asset of the village, and that the sum of £2000 was held as a reserve for the Village Hall, to grant the sum of £1000 to the Village Hall Committee as a contribution towards the refurbishment work required. (Prop JM, 2nd LP, unanimous)

Cllr Barbour re-joined the meeting at 8.40 pm.

7.2 SCDC Planning – S106 contributions for application S/1389/15/FL – Gransden Road, Caxton

RESOLVED to respond listing the following projects and timescales:

- The Brockholt Road fencing – to be carried out when funds are available.
- Play equipment for Brockholt Road – cost in excess of £20,000 – when funds are available
- Surfacing of the footpath and bridleway between Caxton and Cambourne – when funds are available. Costs are to be obtained.
- Village Hall flooring
- Village Hall heating
- Village Hall installation
- Village Hall windows
- Village Hall External improvements
- Improvements to the footpath between the roundabout and MacDonalds – contributions could be sought from businesses.

RESOLVED that the Chairman will discuss with the Clerk how the projects and quotations are to be obtained.

- 7.3 CCC City Deal Western Orbital consultation
RESOLVED to support Option 2 for a new Park and Ride at the M11 Jct 11 (Trumpington) and a new Park and Cycle at Barton with cycling improvements on Barton Road. (Prop EB, 2nd RM, unanimous)
- 7.4 Balfour Beatty street lighting project – feedback questionnaire
RESOLVED, as the questionnaire had been delivered to most residents, that members should respond as individuals rather than as Councillors.
- 7.5 SCDC request for Parish Council’s views on sale of 21 Brockholt Road
RESOLVED to respond that the Parish Council should be advised directly by SCDC so that the matter can be formally discussed at a Parish Council meeting rather than through a third party, in this case the District Cllr.
RESOLVED to comment expressing surprise that it is stated there is no demand but if the statistics suggest there is no demand, it would make sense to sell.
- 7.6 Resident – pills and litter in the car park
RESOLVED as a resident reported finding a packet of pills and litter in the car park. The Police Liaison was not aware, if Caxton residents see anything untoward they are urged to call 999 (or 101 for non-urgent matters). This is to be an agenda item for the May meeting.
8. Closure of meeting
There was no further business and the meeting closed at 9.28 pm.

SignedChairmandate.